

Congratulations on the successful bid on my listing.

In case you haven't already completed the P&S agreement, here is the easiest way to do so....

Go to:

http://www.blbresources.com/dlforms/WAWA_BSP_OwnerOccupantSalesPackage.pdf

for owner occupant buyers or:

http://www.blbresources.com/dlforms/WAWA_BSP_InvestorSalesPackage.pdf

for investor buyers

and complete the first page with the EXACT terms you used when you submitted the bid.

Then, print out the P&S agreement package, which includes instructions.

Then, the only additional form you need to attach is the NWMLS form 42, agency disclosure. (and a lead based paint addendum if applicable – you can find this on HUDHomestore.com or attached to the MLS listing.)

Be sure YOU sign/initial wherever it says Selling AGENT (blue ink) and your Managing Broker signs/initial wherever it says selling BROKER (blue ink)
And your client signs/initials in each place it asks for the buyer (blue ink)

Please notice that there are new forms that require the escrow company information and escrow signatures. It is not necessary to fill in the tax/HOA info on the Closing Instructions document but do complete the top and bottom of the form and have escrow sign it and submit with your package.

Remember to include a copy of the Earnest Money Deposit check and the buyers loan approval letter when sending your package.

There are easy to follow instructions that print out with the packet if you use the above link.

I will be emailing you shortly regarding the earnest money requirements.

Please call my office at (425) 432-3035 if you need assistance.

Thank you.
Christine Woodcock
Local Listing Broker

Sharon Gentry
Transaction Manager
(425) 432-3035